

## **Library Membership**

### **I. Pitman Residents – Free Card**

- A. All Pitman residents are entitled to a free membership
1. Cards are issued for 2 years.
  2. Adult – Pitman Resident age 14 or over
  3. ID required
    - a. Valid NJ Drivers License, vehicle registration or NJMVC Non-Driver Photo ID<sup>(New Jersey Motor Vehicle Commission)</sup>
    - b. Current utility bill addressed to the individual.
    - c. Current rental lease or deed
    - d. PHS Student ID card
    - e. Current Pitman Borough Tax Bill
  4. Juvenile – ages 5 through 13 may get a library card.
    - a. Parents or legal guardian must sign application.
    - b. Card can be sent home with child for signature of adult.
  5. Homebound
    - a. An applicant who is unable to come to the library himself.
    - b. A resident of Pitman Manor or the Community who is unable to come to the library.
    - c. Is given an extended loan period and amnesty from fines.
  6. Other Patron Types
    - a. JIP – Juvenile Internet Privilege
    - b. Staff
    - c. Board of Trustees
    - d. Friends of the Library

Any designated person, whether an official member of the library's Friends group or not, who supports the library in such a way that the Director feels they should be granted an exemption from late fines.

### **II. Non Resident Free Cards - Annual**

- A. Free cards are issued for 1 year to the following non-residents.
1. All non –resident taxpayers of Pitman, i.e. people who own property and pay taxes to the borough of Pitman. They must show I.D. and proof of paying taxes.
  2. All personnel of Pitman schools, public and private. They should present an ID card, pay stub or letter from the school as proof of employment. All borough employees except “seasonal employees are eligible.
  3. The head or owner of any business located in Pitman. They must show proof of ownership.

4. Works-in-town

Full service Card issued to individuals working in Pitman. Applicants must present a letter from his/her employer verifying employment. Pay stub or cancelled check also needed.

5. LOTS Member – Residents of a community with a reciprocal borrowing agreement. Members include: McCowan (Pitman), Monroe Twp. (Williamstown), Franklin Twp. (Franklinville), Johnson Memorial (Deptford), Westville, Woodbury, and Margaret E. Heggan (Washington Twp.)
6. Senior Citizen age 60 and over.
7. Juveniles who attend school in Pitman as a tuition student or visits or lives part-time with a non-custodial parent who lives in Pitman.

**III. Cost of Library Cards**

- B. Pitman Residents Free
- C. Replacement card
  - A. First replacement - \$2.00
  - B. Second replacement - \$5.00
  - C. Subsequent replacement - \$10.00

**IV. Non Resident – Purchased Card – Annual Fee: \$20.00**

- A. Non Pitman Resident
- B. Non Senior Citizen – (Senior Age is 60)
- C. Not a resident of a community with a reciprocal borrowing agreement. [Members include: McCowan (Pitman), Monroe Twp. (Williamstown), Franklin Twp. (Franklinville), Johnson Memorial (Deptford), Westville, Woodbury, and Margaret E. Heggan (Washington Twp.)]
- D. Any one who **does not** meet the free library card ID requirements.

*Because entitlement to a free card is not an issue, ID requirements are less stringent. In addition to any of the acceptable resident IDs, secondary forms of ID are: rent receipt, imprinted check, current credit card bill etc. are acceptable.*

**D. Internet Only Card – Processing Fee: \$5.00**

Individuals who are not eligible for a free library card and do not wish to purchase a Non Resident Card may purchase an Internet Only Card with the presentation of valid identification, **including address** and payment of a fee of \$5.00. This card only allows the patron to use the Internet stations and not to check out library materials. This card will be good for two years. At that time, if the patron is in good standing and wishes to renew the Internet Card, he/she may do so by paying \$5.00.